THE DUPAGE COMMUNITY FOUNDATION

Grantee Final Report

The DuPage Community Foundation's Grant Committee and Board of Trustees regularly evaluate our discretionary grants program and the impact of its funding on the community. In order to guide our future grant-making efforts, the Foundation requires you to submit a final report at the completion of your project or by May 1 (Health and Human Services grants) or November 1 (Arts & Culture, Education and Environmental grants) in the year following your grant award. This final report form may be completed online and can be found at www.dcfdn.org/grantseekers.

Organization Name _____ Date of Report _____

Executive Director/President _____

Name and Title of Individual Submitting Report _____

Amount of Grant _____

1. Briefly describe the funded project/program and the services provided during the grant period.

2. Has the project differed in execution from the project presented in your initial application? If so, please explain.

3. Describe the impact this project had on those who were served. How many individuals were served?

4. What are the future plans for the project's continuation?

5. Delineate any problems encountered, unexpected benefits or lessons learned to date.

6. Provide an example (story) that illustrated what you consider to be the most significant impact on the lives of the individuals served as a result of the project.

Please attach the following with your report:

- Financial accounting for the project, specifying the use of The DuPage Community Foundation funding.
- Copy of your audited financial statement for the period when the grant was paid
- We encourage you to submit photos or news articles that you have relating to your project. The DuPage Community Foundation uses photos for its publications, so please clearly describe the photos and the names of those pictured. Digital photos can be sent to jhartman@dcfdn.org. When taking pictures, please remember to adjust your camera setting to high resolution – 300 dpi.

Please send this completed report to:

Barb Szczepaniak
Director of Grants
The DuPage Community Foundation
104 E. Roosevelt Rd., Suite 204
Wheaton, IL 60187-5206